

VISIONS ENDOWMENT FUND GRANT APPLICATION PROCESS
Revised February 2020



Orville M. Cotterman Grant Fund (OC)

Mission of the Fund: Grants will be awarded no more than annually to Preschool through 6th grade teacher or teachers in the Vandalia-Butler School District for the benefit and enrichment of Vandalia- Butler students. The grant opportunity will give educators simple, direct support for activities and projects that the state or local school board cannot provide.

Target Amount to be Granted Annually: The Vandalia-Butler Foundation through the VISIONS Fund / Education Committee will recommend the amount to be available for awards each year and the number of awards to be made based on the amount available and the number of worthy grant applications, subject to approval by the Vandalia-Butler Foundation Board approval.

Application Process:

Complete the VISIONS Grant Application form and check the appropriate fund. Requests may be sent via email to the Grant Committee at info@visionsendowmentfund.org .

A hard copy may also be sent to the following address:

VISIONS Fund
Attn.: Grant Committee
PO Box 722
Vandalia OH 45377

Grant applications are accepted and considered by the VISIONS Grant Committee in September, January and April.

Obligations in exchange for a grant award:

- A written report, including photos, briefly describing the outcome of the activity or project will be due generally by December 31st of the academic year in which the grant was awarded or used.
- Receipts/documentation for all expenditures will be due at the same time. Unspent grant dollars must be reimbursed to the Vandalia-Butler Foundation.
- Teachers receiving a grant award are asked to acknowledge **The Orville M. Cotterman Grant** in any publicity or recognition related to the activity or program.

NOTE: VISIONS Endowment Fund is the agent of distribution for the Orville Cotterman Fund, which is part of the Vandalia-Butler Foundation, which is managed by the Dayton Foundation.