

## **VISIONS FUND**

*A FUND OF THE VANDALIA-BUTLER FOUNDATION,  
A COMPONENT OF THE DAYTON FOUNDATION*



## **GRANT APPLICATION PROCEDURE**

### **VISIONS Endowment Fund Mission:**

To provide financial support for educational experiences that enhances the curriculum for Vandalia-Butler Schools students with unique creative teaching opportunities which are not within the District's budget.

### **VISIONS Endowment Fund Grant Procedure:**

The VISIONS Grant Committee has created the Grant format and the process for awarding financial support for educational enhancements. To increase the benefits to students and to elevate the scope of the initiatives and the impact of the grants, criteria have been developed.

The VISIONS Fund is prepared to award total grants of \$5,000 or more each year. The Grant Committee invites each applicant to embrace an initiative which will appropriately use the funds and benefit a significant number of students.

Grants will be awarded for building, department or grade level initiatives. Applicants will be representatives of the respective building, department or grade level. Applicants are encouraged to organize a team consisting of a district administrator and staff members to develop and present a qualified plan for the creative use of the available funds.

Once a project is identified, a team is to submit the VISIONS Grant Application. Once data gathering and possible interviews have been completed, the projects that demonstrate the most unique concepts with the greatest positive impact on a significant number of students will be selected for funding.

### **S.M.A.R.T. Criteria**

- Specific goals including teacher participation and budget allocation
- Meaningful building, department, district-wide grade level or school grade level initiative (project) with unique, creative educational experience(s)
- Attainable objectives that exhibit student participation
- Results that can be measured and define the level of success of the initiative
- Tracking of the development and implementation of the initiative for "work-in process" pictures and documentation

Projects receiving VISIONS grants per the S.M.A.R.T. criteria will be notified via e-mail or phone call.

**VISIONS Grant Requirements:**

- The grant application is to be submitted to VISIONS Grant Committee by December 1 each year. Data gathering and any interviews generally are conducted during the month of January.
- VISIONS' Grant Committee has the right to request a brief status report on planning and implementing the initiative "to date" at any time as deemed appropriate.
- Written documentation, including photos, is to be submitted via email to [info@visionsendowmentfund.org](mailto:info@visionsendowmentfund.org) at the completion of the project.
- All grant dollars that are not utilized for the implementation of the project must be reimbursed to the VISIONS Fund.
- The applicant receiving the Grant is asked to acknowledge The VISIONS Fund in any press releases, website updates or other public recognition related to the activity.

**Application Submission:**

Complete the VISIONS Grant Application form by December 1 and submit to:

VISIONS ENDOWMENT FUND  
ATTN: GRANT COMMITTEE  
PO BOX 722  
VANDALIA, OH 45377

The application can also be emailed to [info@visionsendowmentfund.org](mailto:info@visionsendowmentfund.org) .